



2019 FEE SCHEDULE

Memorial Hall Rent

Half Day	\$ 50.00
Full Day	\$ 100.00
Kitchen Only	\$ 75.00

All Fees must be accompanied by a \$100 Damage Deposit \$ 100.00

Non-Profit Group Usage: Non-Profit Groups will be allowed to reserve the Memorial Hall for free, Monday through Thursday. Any usage outside the Monday through Thursday timeline will be subject to the above rental rates. A damage deposit will still be required. To be considered a non-profit group of Belfield, you must have a 501(c)(3) corporation duly formed and existing pursuant to the State of North Dakota which maintains its principal place of business in the City of Belfield, North Dakota.

PD Fees

Indigent Defense Council Hourly Rate	\$ 75.00
Notary Fee	\$ 5.00
Civil Service Fee	
Finger Print Fees	\$10.00 First \$5.00 Each Addtl

Permits

Local Permit/Gaming/Raffle	\$ 25.00
Temporary Storage Structure Application	\$ 25.00
Temporary Construction Storage Permit	\$ 25.00
Solicitation Permit	\$ 200.00 Plus \$25.00 for each Sales Person
Move/Demolition Permit Application	\$ 25.00 Plus \$300.00 Cash Bond (Mobile Home/Sheds) Plus \$ 800.00 Cash Bond (House/Commercial)with Zoning Approval

Demolition permits require all utilities to sign off on permit.

Build/Alter Permit Application (in addition to inspection fees) \$ 25.00

Utility Fees

	Water Access Fees	Sewer Access Fees
1inch	\$3000.00	\$1000.00
1-1/2inch	\$3000.00	\$1000.00
2inch	\$4000.00	\$2000.00
3inch	\$5000.00	\$3000.00
4inch	\$6000.00	\$4000.00
6 inch or larger	\$10000.00	\$6000.00

Water Deposit (Renters)	\$ 100.00
Register at City Hall to provide billing information	
Meter for Service Line	\$ 300.00

Administration Fees, Based on Valuation of Building Permit Fees

Residential and Commercial

First \$1,000.00 (valuation)	\$50.00
For Every \$1,000.00 or fraction thereafter	\$.50

Example: \$250,000 House: First \$1,000.00 = \$ 50.00
\$.50 x 249(000) = \$125.50
\$175.00 Total Administration Fee

Building & Construction Plan Review Fees & Building Permit Fees (Based on Valuation)

Building Permit Fees: (Total Valuation)

\$1.00 to \$500.00	\$125.00/ Inspection
\$501.00 to \$2,000.00	\$125.00/ Inspection
\$2,001.00 to \$25,000.00	\$125.00/ Inspection
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000 plus \$10.10 for each Add. \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each Add. \$1,000.00, or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each Add. \$1,000.00, or fraction thereof, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each \$1,000.00, or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each Add. \$1,000.00, or fraction thereof.

Example: 2500,000 House, **Plan Review Fee \$50.00**
Building Permit Fee: First \$1,000.00 = \$993.75
\$5.60 X .50 = \$840.00
\$1833.75
(Plan Review) \$ 50.00

\$1,883.75 Total Permit Fee

Licenses

Movers License	\$ 25.00
City Contractor License	\$ 25.00
Bond – Excavating/Water-Sewer Installer	\$10,000.00
Bond – Plumbing	\$ 1,000.00
Bond – Mover	\$ 1,000.00
Pet License Spayed (good for one year)	\$ 5.00
Pet License Not Spayed (good for one year)	\$ 10.00
Late fee for pet registration if not done by April 30th.	\$ 5.00
Impound Fee	\$ 100.00
Plus Boarding Per Day	\$ 25.00

MUST BE LEASHED/LICENSED/VACINATED TO REMAIN IN CITY LIMITS

No More Than Three Animals per Household

Copies/Fax

Copies per sheet	\$.25
Copies by mail (Minimum + charge per copy over 5 sheet)	\$ 5.00
Fax Sending (First page)	\$ 3.00
Each additional Page (same transaction)	\$ 1.00
Fax receiving (first page)	\$ 3.00
Each additional page (same transaction)	\$ 1.00
Records Search (1 st Hour Free) each additional hour	\$ 25.00

Zoning

Change in Zoning Application	\$ 300.00
Plus all publication costs	
Variance Application	\$ 300.00
Plus all publication costs	
Vacate Street/Alley (Plus all publication costs)	\$ 300.00
Vacate Easement	\$ 300.00
Application to Move Building into City Limits (Public Hearing)	\$ 200.00
Plat Map Review-Plus all publication costs	\$ 300.00

Revisit/Review of Previous Requests Require Resubmitting Application and Additional Fees Apply - Applications must be submitted 30 days in advance of Next Zoning Hearing by the Recorded Owner

Property Maintenance

Lot mowing (per lot square footage)	\$.05 per SF
Lot Cleaning (per lot square footage)	\$.05 per SF
Plus cost of additional equipment needed	

Unpaid property maintenance performed by the City of Belfield will be assessed to the property taxes.

Utilities Charges

Water: Residential & Non-Residential (Per Thousand Gallons)	\$ 9.32
Sewer: Residential & Commercial (Per Thousand)	\$ 6.00
Residential and Commercial usage for months of June, July, August based on the average water used from September through May of the current year	
Residential Refuse (\$2 goes to Garbage Truck Replacement)	\$ 20.00
2.5 Yard Residential Dumpster Collection Per Month	\$ 25.00
Refuse Penalty (garbage not bagged or scattered)	\$ 20.00
Street Lighting: All Residential, Non-Residential users Connected to water (Per Water Connection)	\$ 4.50
Inert Landfill	\$ 1.50
Public Works Replacement Depending on Size of Meter	
5/8 in	\$ 3.00
1.0 in	\$ 12.00
1.5 in	\$ 15.00
2.0 in and Larger	\$ 25.00
Residential Storm Water Management Fees	\$ 1.25
Commercial Storm Water Management Fees	\$ 3.00
Ambulance Loan Charge	\$ 5.00
Utility Bill Late Fee (if not received by the due date)	\$ 15.00
Water Disconnect for Non-Payment	\$ 50.00
Service Calls to Turn Water On or Off or Install Water Meter and Plumbing	\$ 50.00

Section 14.0129 Water And Sewer Rates And Charges. There shall be and there is hereby established rates and charges for the use of, and for the services supplied by the Municipal Water System for the City upon the meter readings of the amount of water consumed. The charges to residential or non-residential users for water and sewer usage shall be determined by the Belfield City Council and set forth in the City Fee Schedule.

Section 14.0130 Rates And Charges, Liability For. Any party desiring water service from the City's water supply system who is not the owner of the premises to be supplied with water shall, upon making application for water service, deposit with the City Auditor of the City of Belfield the sum of \$50.00 to be held as and for a security deposit and to be applied against any unpaid water charges at the termination of supplying water to said party. Any portion of the security deposit not required for satisfying unpaid water charges shall be at the time water service is discontinued refunded to the party who made such deposit.

The City Auditor shall deposit such funds as it receives hereunder in a separate special account to be held there until such time as the funds are refunded or applied to the party's unpaid water charges, as the case may be.

If the owner of a premises that is furnished water or sewer service in the City fails to pay the applicable charge when due, the charges shall be assessed to the property served. It shall be the duty of the City Auditor

to certify to the County Auditor such unpaid water or service charges that are unpaid in the same manner and at the same time as other assessments are certified and they shall be assessed and collected in the same manner.

Bulk Water at Pumphouse (Football Field) Per 1000 Gallons **\$ 32.00**

Inert/Landfill Bulk Customers (NO PALLETS)

Semi Load **\$150.00**

20' Trailer **\$ 75.00**

Pick Ups & Small Trailers **\$ 25.00**

Residential Only Disposal **\$100.00**

Wood Only-No Asphalt Shingle, No Glass, No Metal, No pallets or treated Wood

Dumpster Permit **\$ 5.00**